

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
DECEMBER 12, 2019 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Steve Malone Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE WERE:

Charlene Greenhill Joan Hutchinson Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, December 12, 2019.

MINUTES: Directors read the Minutes of the previous meeting of November 14, 2019.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of November 14, 2019, as presented. Steve Malone seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of November 2019 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Harry Maxwell made a motion to accept the Treasurer's report, seconded by Steve Malone. The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that they have been cleaning up brush at the upper system and will be burning it soon. Joe had two (2) main breaks and one (1) service line repair, he also replaced the chlorinator injector at the upper system. Joe advised that the new meter collector is down and no readings are being sent to the office, he has a call in to get it fixed. Joe advised that he helped a customer Saturday find a leak with the leak detector; the Board discussed and will have Joe help people find outdoor leaks with our leak detector that have been verified as having a leak by our metering system.

MOTION: Ernie DeWinne made a motion to adopt a policy to provide leak detection for our customers from the meter to their house that is verified by our metering system. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.

Joe reported that Charlene Greenhill has his paperwork to renew his water license. Joe advised that he will try to take vacation time in December.

Office Operations: Karen Antill reported that it is business as usual and will be sending out disconnection notices on December 23rd with the disconnection date of January 2nd. Karen reported that she will be taking vacation time on December 26th and 27th and Joan Hutchinson will be covering the office. Karen advised that a customer said that he didn't receive his bill due November 19th until December 4th along with his bill due December 19th and asked if we would waive the late fee for the November bill. Karen advised that he has a new address and the bill was sent to his address on file causing the delay. The Board agreed to not waive his late fee because he didn't change his address with the office.

Class C Licensed Operator: Charlene Greenhill reported that she is getting ready for the year end and will check with Karen to get the final paperwork she needs. Charlene advised that she is going to be working on Joe's water license renewal next week and there is a new criminal history report that she will print out for Joe to fill out and needs to get it done soon because it usually takes sixty (60) days to renew a license. Charlene advised that she would like a pay increase of \$300.00 a month which would get her to the normal fee she charges, she advised that when we purchased

the water company eight (8) years ago the president at the time negotiated a lower rate with her; Ernie will look at the budget and put it on the agenda for the January Board meeting. Charlene advised that she heard there are some new things to report with the Groundwater District annual report; Ernie will check with them and let her know. Charlene advised that she is now required to present all reports to the Board before she sends them, which she has previously done.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank and electrical controls update – TABLED – Ernie DeWinne will go by and talk to Reed.
- B. Update on old condo storage tank – TABLED – Ernie DeWinne will go by and talk to Reed.
- C. Update on disposition of temporary 2500-gallon water tanks – TABLED – Ernie DeWinne will make some calls.
- D. Rain water collection systems/programs – TABLED.
- E. Discuss the supply of water to customer private pools and related fees and rates – TABLED.
- F. Discuss and review water use restrictions and stages – The Board discussed after reviewing the well and pumping report and decided to stay in Stage III, Karen will send out updated Stage III notices.

MOTION: Ernie DeWinne made a motion to continue Stage III watering restrictions for another sixty (60) days. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.

NEW BUSINESS:

- A. Review and approve FY 2020 Election timeline, ballot, director application and election procedures. – The Board discussed the time line and documents.
MOTION: Ernie DeWinne made a motion to approve the documents and election procedures as presented. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.
- B. Approve CPA contract for 2019 audit. - The Board discussed the contract from EDE & Company, LLC. for \$4,805.00 for the 2019 fiscal year audit. Bonnie Tidball will sign the contract and Karen will send it off.
MOTION: Ernie DeWinne made a motion to approve the \$4,805.00 for the 2019 fiscal year audit from EDE & Company, LLC. Rod Goff seconded the motion. The Board voted unanimously and the motion passed.
- C. Discuss additional well at Plant #3. - The Board discussed putting in a new well by Plant #3 in Memorial Park and Ernie advised that he has asked the DRROA Board to put it on the agenda for the January HOA Board meeting. The Board also discussed acidizing well #2 to increase production. The Board agreed to look more into acidizing well #2 to see if it will increase production before drilling a new well, but to keep the possibility of the new well on the agenda and to get bids for both.
MOTION: Ernie DeWinne made a motion to get a bid and acidize well #2 to increase production. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.
- D. Review proposal from Collier Consulting Geoscience and Engineering. – Tabled – The Board will look into getting a bid for a water availability study from Aaron Collier if they decide to drill a new well near Plant #3 in Memorial Park.
- E. Discuss dirt/rock material at Plant # 3. - The Board discussed and Joe advised that he will be using some of the dirt, but will make some calls to get the rest of the materials out of the enclosure

MEMBERSHIP COMMENTS:

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Steve Malone. The BOD voted unanimously to adjourn at 3:00 PM.

The next BOD meeting will be held on January 9 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____